

Join the CN Team



Procurement & Supply Management Internship

Over 20,000 passionate people power CN in North America. At CN, everyone is a railroader - whether in our rail yards and terminals, offices or on the road - being a railroader means having the right skills, experience, attitude and commitment to help keep us on top. At CN, we are enthusiastic, energetic and committed to doing great work every day. We strive to empower our people to meet challenges head-on and to have a passion to excel.

Having interns will allow the Performance Analysts to focus on supporting the transformation and sustaining the changes implemented. The idea is for the interns to support the team in building the foundation and tools.

Here is your chance to contribute to our company, make an impact that matters, and get your career on track.

Responsibilities:

- Build the team's tools:
 - Support and improve the project pipeline tool and process
 - Improve the transformation's documentation structure and tools (SharePoint) for phase 3
- Support building the departments reports and key measures:
 - Support building the department's reports and metrics supporting the 2018 strategic plan
 - Work with each team lead to define what specific reports and measures are needed
- Participate or lead improvements mandates to help achieve quick wins with our processes
 - Work on the prioritized project/mandate (e.g. procurement policy, core management, etc.)
 - Improve the department's reporting structure
- Support the PERFORM (continuous improvement) sustainment
 - Support teams with ICs measures capturing (ICs alignment)
 - Build and adapt training material and curriculum for PERFROM (new employees, and refreshers for others)

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Knowledge and Competencies:

- Fully proficient in oral and written English, functional in French
- Analytical and problem solving abilities (data mining, trend analysis)
- Excellent Microsoft tools knowledge (ex. Excel, Access, VBA, SharePoint, Visio, Word)
- Excellent leadership qualities (autonomous, quick learner, self-motivated individual)
- Exceptional interpersonal and communication skills

Education:

- Enrolled or recently graduated (in the last three years) in a college or university program in Transportation & Logistics, Supply Management, Commerce, MIS, Computer Science, Management Science, or Engineering.

Work Location:

- CN Head Office : 935 de la Gauchetière Ouest, Montreal, Québec.
- Conveniently located downtown Montreal and easily accessible by public transportation (Bonaventure metro and Central Station).

Work term: September 4 -December 21st, 2018

Applications must be submitted online using a computer or laptop. When you apply, make sure the following documents are also attached to your application:

- Resume
- Cover letter
- Academic Transcript

Interns will enjoy a wide variety of perks during their work term including free on-site gym membership, discounts on computer devices, phone plans, and more.

CN is an employment equity employer and we encourage all qualified candidates to apply. We thank all applicants for their interest; however, only candidates under consideration will be contacted.

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